



Corona-Norco Unified School District Special Education CAC Meeting Minutes

November 16, 2023, 6:00pm - 8:00pm

6:01 Call Meeting to Order/Roll Call

- ★ Members in Attendance: 7 - Randa, Mystie (Zoom), Amy, Andrea, Jami, Alyssa (Zoom), Ilona
- ★ Excused: 3 - Violette, Dawn, Linsey
- ★ Unexcused: 0

CAC Committee Board Officers		
Randa Fletcher	Chairperson	<input checked="" type="checkbox"/>
Mystie Hamelin	Vice-Chairperson	<input checked="" type="checkbox"/>
Amy Paine	Secretary	<input checked="" type="checkbox"/>
Violette Cortez	Community Relations	<input type="checkbox"/>

Board Members		
Dawn Rust	Administrative SELPA Director	<input type="checkbox"/>
Andrea Neptune	Parent	<input checked="" type="checkbox"/>
Jami Merchant	Parent	<input checked="" type="checkbox"/>
Linsey Krauss	Parent	<input type="checkbox"/>
Alyssa Garcia	Parent	<input checked="" type="checkbox"/>
Ilona McFerrin	Parent	<input checked="" type="checkbox"/>

Others Present: Diane Alexander, SpEd Coordinator; Lexe Davidson, Attorney for the District; Evelyn, Translator for the District

6:03 Adoption of the Agenda

Vote:

1. **Motion** to adopt the Agenda: Amy
2. **2nd:** Andrea
3. **Discussion?** N/A
4. **Vote: Yes:** 7 - Randa, Mystie, Amy, Andrea, Jami, Alyssa, Ilona; **No:** 0;
Abstain: 0

Motion passed to adopt the Agenda



Corona-Norco Unified School District Special Education CAC Meeting Minutes

November 16, 2023, 6:00pm - 8:00pm

6:03 In-Person Meeting

- Who will need to be remote/absent for January? None

6:03 School Board Member Comments - N/A

6:04 SELPA Report - Diane Alexander for Dawn Rust

1. CNUSD Supporting Inclusive Practices (SIP) - SIP training #2 updates regarding expanding co-teaching in the District.
 - 11/2/23 Training held Ramirez Intermediate - Danny Dahr, SIP grant.
 - 10 participants attended - the focus was on co-teaching pairs to build stronger partnerships around their hopes, attitudes, responsibilities, and expectations.
 - Studied the different co-teaching models and how to determine the best approach based on the learner's needs, lesson objectives, and goals.
 - Participants were asked to commit to 1 co-teaching activity.
 - Next Training: 2/8/24 - 14 participants signed up to date and hoping to encourage more to attend.
 - Randa asked: How does the district promote attendance to the teachers? **Diane will take the question to Kelley G. for follow-up.**
2. Universal Design Learning (UDL) - Update on progress with rolling out UDL.
 - Ginger Pruit met with Katie Novak 2 weeks ago. They are developing a protocol to look at student work for implementation of UDL in the classroom setting.
 - Katie Novak, Ginger Pruit, Kelley G, and 4 principals from Auburndale, Ramirez, River Heights, and CFIS will meet in Zoom in January to plan for a February training to give schools specifically.
 - Katie's coming in February to work with each of the 4 schools (2 days, ½ day at each school site).
 - Teachers will bring student work to the training through our professional learning site.
 - Teachers around the district can sign up for online courses asynchronously.
 - Currently, 29 teachers are signed up and are going through the self-paced course.
3. Fair and Accurate Grading - Updates
 - Ed Services is working closely with CNTA to ensure that all parts are in place with technology including updates with Parent Q.
 - Parent communication - The Ed Services team is collaborating with the Communication team to discuss the upcoming changes.
 - The goal is to begin rolling out communication to elementary parents in February.
 - Plan for a parent guide that will include FAQs and information regarding the shifts in grading.
 - Planning a CNUSD video training discussing the changes that will be shared with the community.



Corona-Norco Unified School District Special Education CAC Meeting Minutes

November 16, 2023, 6:00pm - 8:00pm

6:09 SELPA Update - Diane Alexander for Dawn Rust

1. Paras

- 7 hours a day
- Offer weekly 1 hour trainings via Zoom, 3 times every Wednesday.
- Coincides with paraeducators' PLC times.
- Some of the topics include Effective Strategies to Support Positive Student Behavior, ASD, and Mental Health for Paraeducators.
- Require 2 pieces of training per month.
- Program Specialists are running these trainings.
- Over 2000 training hours have been logged so far this school year.

6:23 Public Comments (Non-Agenda Items) - N/A

Official Business

6:24 General CNUSD Updates

1. LCAP Meeting - Mystie

- Expulsion and suspension rates - the focus is 7th and 8th-grade students because of the time between the end of the school day and 6 p.m. when kids are getting into trouble, mostly violence and drug use. Want to increase after-school programs - both academics and other activities and extend the program to 6 pm. Mystie will look at the impact on special education students so they have equal access to these after-school programs.
- Security - The district is paying for elementary staff now. They will be getting CPI training in January. It was suggested by a security guard that the 8-hour training be broken up into smaller trainings - maybe 4, 2-hour sessions.

2. Superintendent Meeting - Andrea

- No update
- The next meeting is 1/17/24

3. School Board Meeting

- Randa requested and the Board approved that December 2nd is now considered Special Education Day by our district.
- Mystie did a School Board comment about the Inclusion policy. Concerns about the language including preschool. And, how it relates to the LCAP.



Corona-Norco Unified School District Special Education CAC Meeting Minutes

November 16, 2023, 6:00pm - 8:00pm

6:31 Special Education Webpage Update - Andrea, Randa

- Added on the webpage: Link to CIP grant, Pre-K information, and programs and services (very minimal). Still, a lot more needs to be done like FAQs.
- The next Meeting is scheduled for 1/12/24 at 9 am.

6:32 Inclusion Policy Update - Andrea, Mystie

- Meet on Monday, 11/27 11-11:30 am via Zoom for a follow-up

6:34 November Parent Training

- Topic: “Student Behavior Supports”, Tuesday, 11/14, 6-7 pm via Zoom
- Presenter: Angel, ABA Awakened
- Recap: 10 parents attended

6:35 FEBRUARY PARENT TRAINING

- Topic: “Mental Health Support in CNUSD”, 2/13, 6-7 pm, will be in person
- TBD on location
- Presenter: Dr. Alexis Barile

6:36 MARCH PARENT TRAINING

- Danny Dahr, “Best Practices for Inclusion”
- Via Zoom

6:37 CAC Committee Updates - open discussions on committee positions (Linsey and Alyssa will need to pick a committee in January)

1. Inclusive Practices - Andrea

- N/A

2. Parents Helping Parents - Andrea, Amy

- Andrea - Question - she needs a resource to recommend to a parent regarding a student on an IEP that needs support with substance abuse problems. Diane Alexander recommended speaking with Carol Coin.
- Amy - On 11/9, followed up via email with a parent who emailed CAC for IEP guidance. I have not heard back. **Amy will follow up again.**

3. Membership & Outreach - Randa, Violette

- Continue growing on social media - 536 members currently
- We will not allow people on CAC that are wanting to promote their own businesses.



Corona-Norco Unified School District Special Education CAC Meeting Minutes

November 16, 2023, 6:00pm - 8:00pm

4. Legislation - Dawn, Jami

- SB691 - Dyslexia Bill - still on hold
- SB291 - Right to Recess - effective 2024-25 school year

5. Bylaws - Amy, Mystie

- **VOTE:** Randa requesting the CAC board to entertain a motion to vote on changing section "5.3 Term of Office: A term is considered to be after approval of the application and expires 2 years after that date." to state " A term is considered to be 2 years and commences the month after the CAC board votes and approves the new officer".

Motion: Amy

2nd: Andrea

Discussion: Mystie - didn't align with our membership request vote of no so we can revisit the language. Jami feels there should be a commitment. Andrea disagrees. Will need to discuss further at another time.

Vote: Yes: 0; **No:** 7 - Mystie, Amy, Andrea, Jami, Alyssa, Ilona, Randa;

Abstain: 0

Motion does NOT pass

- **VOTE:** Randa requested the CAC board to entertain a motion to vote on adding 5.6.4 to state that both the SELPA Director and Administrative Director for CNUSD shall be non-voting members.

Motion: Andrea

2nd: Jami

Discussion: Jami is asking for clarification if it affects the quorum - yes it would per Lexe. Andrea asks why we would want to make them non-voting. She feels it holds the district accountable and shows a record of how the district is voting. Randa has been reviewing other CAC bylaws and the SELPA is a non-voting member.

Vote: Yes: 0; **No:** 7 - Mystie, Amy, Andrea, Jami, Alyssa, Ilona, Randa;

Abstain: 0

Motion does NOT pass

6. Local Plan Review Committee - Mystie, Randa

- **VOTE:** to adopt advice in updating the Local Plan.

Motion: Mystie is motioning to TABLE this until the January meeting

2nd: Jami

Vote: Yes: 7 - Mystie, Amy, Andrea, Jami, Alyssa, Ilona, Randa; **No:** 0;

Abstain: 0

Motion passed



Corona-Norco Unified School District Special Education CAC Meeting Minutes

November 16, 2023, 6:00pm - 8:00pm

7:04 Paint Night Event

- February 8, 2024, 5-6 pm, at CNUSD Office Learning Center South
- Registration up to 80 - the student and their siblings
- Cookies and water will be provided by the Parent Center
- Theme: Valentine's
- Title: Artful Adventures

7:19 Inclusion Opportunities at Victress Bowers - Diane Alexander for Kelley G.

- Russ Marsh, Principal at Bowers, states there is a reading program with Washington Elementary, working on a 100-mile club with Washington Elementary, a football game with high school football players, cheerleaders, and band members, theater performance at Santiago High School (students at Bowers can intermingle with the performers), attend a choir performance at Norco High in December.

7:20 Coffee Talk

- 9 parents attended, plus 2 CAC members; for a total of 11 attended.
- A lot of good discussion and support for each other. Parents are sharing:
 - their experiences raising uniquely abled children
 - concerns for their future
 - therapies/connections to help their children
 - Strategies or "how to proceed next" with getting their children support or assessments needed at school.
- Considerations of child care for families at the Parent Center to be discussed to enable more families to attend. **Violette will follow up.**
- Propose an "Ugly Holiday Sweater" themed Coffee Talk for December - **There is no December coffee talk scheduled.**

7:24 Board Comments

1. Andrea - following up on working towards adding books to our library about children with special needs in the books and providing books for faculty members on inclusive practices. Andrea will provide a list for Violette to post on our Facebook page. We don't need to include it in the CAC meeting agenda. The attorney suggests that we agendize this for the next meeting if we want to discuss specific types of books.
2. Jami - Notes that book lists are available on the Corona Public Library website, have different apps, and can get a hold of many books. They are free and audible. Special needs books could be added to the public library by requesting books.
3. Jami - **follow-up request to Kelly G.** - Last month asked a question about new board member training. When will this occur? Robert's rule of order, brown act, and rules and responsibility. She feels every single new board member should go through the training. Feels that special ed should provide the training. **Jami will request to add this topic to the January agenda.**



Corona-Norco Unified School District Special Education CAC Meeting Minutes

November 16, 2023, 6:00pm - 8:00pm

4. Andrea - feels that it is outside of the scope of special ed to be providing new board member training.
5. Randa - **follow-up request to Kelly G.** Last month requested to add “special education” on the district website where it denotes CAC.
6. Randa - **follow-up request to Kelly G.** - Last month requested setup items for CAC to participate at the Wellness Summit in March. We were requested to attend. We need a setup - a skirt that identifies us as CAC, brochures, etc.
7. Randa - **follow-up request to Kelly G.** - Last month asked if we could visit high school campuses to see programs for special ed and help our families with questions they have.
8. Randa - **follow-up question to Kelly G.** - Last month asked if it was ok to make our annual CAC presentation to the School board in May instead of April.
9. Randa - wants information on Fastbridge. If it's not mandatory for teachers to provide some type of Fastbridge testing to students, then how are we tracking reading and math deficits?

ACTION ITEMS

7:35 Motion to Approve October 2023 Meeting Minutes

Vote:

1. **Motion** to approve Meeting Minutes: Andrea
2. **2nd:** Jami
3. **Discussion?** N/A
4. **Vote:** **Yes:** 7 - Mystie, Amy, Andrea, Jami, Alyssa, Ilona, Randa; **No:** 0;
Abstain: 0

Motion passed to approve and adopt meeting minutes

8:00 Meeting Adjourned

Vote:

1. **Motion** to adjourn the meeting: Jami
2. **2nd:** Ilona

Meeting Adjourned

UPCOMING EVENTS

January 18, 2023, CAC Board Meeting 6 pm - 8 pm at the District Office, J West Building at District offices.



Corona-Norco Unified School District Special Education CAC Meeting Minutes

November 16, 2023, 6:00pm - 8:00pm

REFERENCES

- *All references are located on the CNUSD CAC website under **Agendas***
- *References could be presentations, files, documents, and/or any other supporting information presented during the meeting.*

N/A